

# How Are You Perceived as a Leader?



## In Just Eight Workshops: Enhance Your Best Qualities and Craft an Action Plan for Success

As a manager, you already know the importance of soft skills in the workplace. Effective communication, emotional intelligence, problem-solving, delegating, motivating, and team-building skills are all crucial to the success of individuals and the company as a whole.

In just eight half-day workshops, learn how to enhance your soft skills and bring them out in your employees, in SDSU's Effective Management and Leadership Workshop Series. Choose the series that best suits your schedule.

### Series 1 Begins Feb. 22. Register Today.

All classes meet on Wednesdays, 8:30 am–12 pm

1. Effective Leadership Behavior, Feb. 22
2. Increasing Emotional Intelligence, March 8
3. Leading Winning Teams, March 22
4. Coaching and Managing for Performance, April 5
5. Productive Management of Conflict, April 19
6. Leading in the Face of Change, May 3
7. Decision-Making and Problem-Solving, May 17
8. Effective Communication Skills, May 24

### Series 2 Begins March 15. Register Today.

All classes meet on Wednesdays, 8:30 am–12 pm

1. Productive Management of Conflict, March 15
2. Decision-Making and Problem-Solving, March 29
3. Effective Communication Skills, April 12
4. Effective Leadership Behavior, April 26
5. Coaching and Managing for Performance, May 10
6. Leading Winning Teams, May 24
7. Increasing Emotional Intelligence, June 7
8. Leading in the Face of Change, June 21

## Professional Certificate in Management and Leadership Workshop Series

**Cost per Workshop — Public: \$179; Preferred Partner: \$165; SDSU Staff and Alumni: \$165**  
(Verify Preferred Partner status at [ces.sdsu.edu/PreferredPartner](http://ces.sdsu.edu/PreferredPartner))

Earn a letter of completion for each workshop completed.

**Cost for Complete Series — \$1,099**

Earn a certificate for completing the entire series.

For additional information, please visit [neverstoplearning.net/management](http://neverstoplearning.net/management), email [mgtleadership.ces@sdsu.edu](mailto:mgtleadership.ces@sdsu.edu), or call (619) 594-5489.

SDSU Research Foundation Program



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