



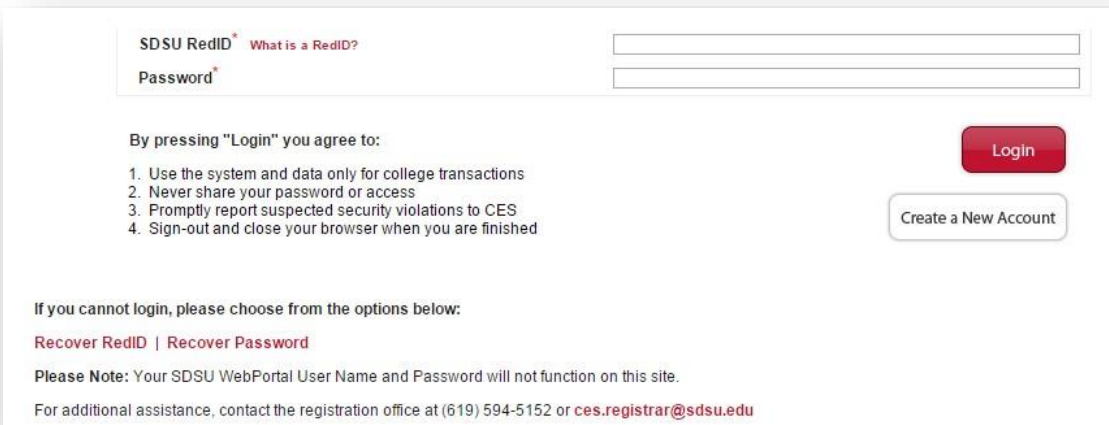
Professional Development Certificate Programs

**Viewing Scores and Grades for Noncredit Courses**

1. Visit the College of Extended Studies website at [NeverStopLearning.net](http://NeverStopLearning.net)
2. Hover over **Gateway Login** at the top of the page and select **Student Gateway Login** from the dropdown menu.



3. Enter your RedID and password, and click **Login**.



- a. If you do not know your RedID, click **Recover RedID** below the login fields, then follow the prompts on the next page.
- b. If you have never logged into the Student Gateway, click **Create a New Account** and follow the prompts on the next page.

- You will be asked to verify your personal information. If there are no changes, proceed by clicking **Save** at the bottom of the page.
- When you arrive at the My CES Gateway page, click item **5. Manage My CES Courses**.

**My CES Gateway**

Following are the services available to you. Please click on a link below to proceed.

- 1. Update Your Personal Information**
  - Change your mailing address
  - Change your telephone and email
  - Change your password
- 2. Continue Your CES Registration**
  - Complete your registration and payment for CES courses
  - Add more CES courses
- 3. Pay Program Fees**
  - Pay program tuition and fees
  - Pay CES Study Abroad program fees
- 4. Open University Registration**
  - Register and pay for SDSU courses through Open University
  - View a list of Open University courses you have enrolled in
  - View SDSU grades and transcripts (connect to SDSU Web Portal)
  - Drop an Open University course
- 5. Manage My CES Courses**
  - View a list of CES courses you have enrolled in
  - View SDSU grades and transcripts (connect to SDSU Web Portal)
  - Drop a CES course
- 6. Study Abroad Application**
  - Apply for a CES Study Abroad program

- From the Manage My Courses page, Click **CES Record of Courses**.
- Course scores are available on the Record of Courses page.

**Record of Courses**

**San Diego State University - College of Extended Studies**

\*Note: (1) For official SDSU grades and transcripts (credit courses) link to the [SDSU Web Portal](#)  
 (2) For Letter of Course Record click on the link below  
 (3) For payment verification of SDSU courses link to the [SDSU Web Portal](#) or contact the CES Cashier at (619) 594-2606  
 (4) For payment verification of SDSU Research Foundation courses contact the CES Registration Office at (619) 594-5152

\_\_\_\_\_ (SDSU Red ID # \_\_\_\_\_)

**Certificate as follows:**

Program Title	Award Date
_____	_____

**Coursework as follows:**

Schedule Number/ Course Title	Status/ Begin & End Date	Type of Credit	Score/ Grade	Hours/ Units	CEU's	Letter of Course Record	Attendance
_____	_____	_____	_____	_____	_____	_____	_____