

## Winter Session Course Approval Form

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A proposed course syllabus **MUST** be attached.

### Contact Information

Department

Instructor

EMPL ID

Faculty Rank

Email

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### Course Information

Course # & Title

Enrollment Min

Enrollment Max

Has this course been previously offered online by this instructor?

Yes

No

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**Notes** (additional instructors, specific requirements, etc.)

### Required Texts & Materials

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### Signatures

Department Chair / Director

Date

Budget / Resource Analyst

Date

\*if the instructor assigned to this course is an SDSU faculty member, I certify that the 25% overload limit has not been exceeded.

College Dean / Designee

Date

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